# Ocean Stewardship Fund – Science and Research Fund (SRF) Application Form

**Application closing date: 23:59 GMT on 5 December 2022**

*Please save and submit this form as a Word Document, without editing restrictions.*

*Applicants are advised to read the Application Guidance before starting their application.*

*Please note that, if your application is successful, content from this Application Form may be published on MSC’s website, press releases, annual reports and other communication materials as recognition of your achievement. For full details, please view the* [*Ocean Stewardship Fund Privacy Policy*](https://www.msc.org/docs/default-source/default-document-library/for-business/for-fishery-clients/ocean-stewardship-fund/msc-ocean-stewardship-fund---privacy-policy.pdf?sfvrsn=1cc60130_2)*.*

## Eligibility requirements

Please make sure you meet all the following eligibility requirements before starting your application:

The lead applicant is an independent researcher, or a researcher based at an academic institution, NGO or an MSC certified fishery.

The lead applicant/organisation has submitted only one application for funding.

The lead applicant/organisation has not received SRF funding within the last three years of this application.

The project is linked to an MSC certified fishery or fisheries.

The project has an aim to deliver research essential for the participant fishery(ies) to maintain MSC certification and sustainability best practice.

The project has the potential to benefit multiple fisheries or find solutions that could be replicated by other fisheries leading to wider impacts.

# A. Personal Details

|  |  |
| --- | --- |
| **Applicant name** |  |
| **Organisation** |  |
| **Type of organisation (e.g., university, NGO, industry association, private company)** |  |
| **Organisation website (if applicable)** |  |
| **Position** |  |
| **Postal address** |  |
| **Contact email** |  |
| **Contact telephone number** |  |
| **Project Lead name (if different to Applicant)** |  |
| **MSC contact (if applicable)** |  |
| **Has your organisation worked with the MSC before? (Yes/No) If yes, in what capacity?** |  |

# B. Project Details

|  |  |
| --- | --- |
| **Project title** |  |
| **Project start date**  **(for proposed SRF work only; between April and September 2023)** |  |
| **Project end date**  **(the project must be no longer than two years)** |  |
| **Research theme linked to this project** | Bycatch reduction  Other (please specify): |
| **Is this project linked to a condition of certification for the fishery or fisheries participating in this project?** | Yes\*  No  **\* If yes, please provide brief details:**  Click or tap here to enter text. |
| **Is this project phase 1 of a larger project?** | Yes  No |

# C. Details of participating fishery or fisheries

Please copy the table below if there is more than one participating fishery in this project:

|  |  |
| --- | --- |
| **Fishery name (as it appears on MSC’s** [**Track a Fishery**](https://fisheries.msc.org/en/fisheries/) **website)** |  |
| **Target species** |  |
| **Gear type(s)** |  |
| **Annual catch volume (for all vessels operating in the fishery)** |  |
| **Maximum length of vessels** |  |
| **Processing onboard (e.g., icebox, refrigeration, tailing, shucking)** |  |
| **Country (or countries) that fishery is based in** |  |
| **LME region(s)** |  |
| **FAO region(s)** |  |

# D. Project description (maximum five pages)

Applicants are strongly encouraged to read the SRF Application Guidance for information on how to complete this section.

|  |
| --- |
| **Project title**:  Click or tap here to enter text. |
| **Project summary**:  Click or tap here to enter text. |
| **Introduction**:  Click or tap here to enter text. |
| **Aim of the project**:  Click or tap here to enter text. |
| **Method**:  Click or tap here to enter text. |
| **Expected results**:  Click or tap here to enter text. |
| **Timeline of proposed SRF-funded work**:  Click or tap here to enter text. |
| **Timing of Interim Grant Report**:  Click or tap here to enter text. |
| **Other activities in this project that would NOT be funded by this SRF grant (optional)**:  Click or tap here to enter text. |

# E. Project outputs and outcomes

**Please provide more detail below regarding your project’s intended outputs and outcomes that would be funded by this grant:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity number** (please use the same numbering in the budget) | **Name of activity** | **MSC Fisheries Standard Performance Indicator(s)[[1]](#footnote-2)** | **Output(s) of this activity** | **Outcome(s) (what will this activity achieve?)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**How do the project outputs and impacts outlined above meet the Science and Research Fund’s aims (see Application Guidance)?**

|  |
| --- |
| Click or tap here to enter text. |

# F. Personnel and other organisations involved

**Please provide details of the researchers and activity leads involved in the project:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Full name** | **Organisation** | **Position** | **Role in this project (please link to activities above)** | **Qualifications and previous experience relevant to project (please also include an institution profile URL if possible)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Please list any other organisations that are supporting this project or any in-kind support that is being provided:**

|  |
| --- |
|  |

# G. Outline of any plans to communicate this project externally

|  |
| --- |
| Click or tap here to enter text. |

# H. Project budget

In the separate Excel Budget Calculator provided, please give a detailed summary of the amount requested for each activity in your proposal, along with details of any matched funds, in-kind/cash contributions or further funding pending.

Grant payments will be issued in three stages:

1. Upon signing of the Grant Agreement
2. Upon satisfactory receipt of the Interim Grant Report
3. Upon satisfactory receipt of the Final Grant Report

In the Budget Calculator, please also outline your expected spend between signing of the Grant Agreement and completion of the Interim Grant Report (under “OSF Phase 1”) and your expected spend between completion of the Interim Grant Report and completion of the Final Grant Report (under “OSF Phase 2”).

A minimum of 10% of the total grant will be held for disbursement at the end of the project, upon receipt of a satisfactory Final Grant Report.

The Budget Calculator is available to download from the [SRF web page](https://www.msc.org/for-business/fisheries/funding/science-and-research-fund).

**How did you hear about the Science and Research Fund?**

|  |  |
| --- | --- |
| **MSC website** |  |
| **MSC newsletter** |  |
| **MSC social media** |  |
| **Internet search engine** |  |
| **From a friend/colleague/word of mouth** |  |
| **Other website (please specify)** |  |
| **Other (please specify)** |  |

**When completed, please send this form and supporting documentation to:** [**OSF@msc.org**](mailto:OSF@msc.org)**.**

**Supporting documentation checklist:**

1. Signed Declarations Form
2. Excel Grant Budget Calculator
3. CV of the Principal Investigator(s)
4. Letter of support from the MSC certified fishery or fisheries linked to the project
5. Detailed project time plan
6. Letter of endorsement from a previous or current funder (if applicable)

*The following documents may be submitted in the applicant’s language of origin if they are not available in English:*

1. *Copy of latest audited accounts*
2. *Proof of legal status of organisation*
3. *Details of organisation’s Board members/management team and length of service*

*If you are unable to provide any of the documents in 7-9 above, please attach a statement explaining why and provide alternative information to evidence the financial stability of your application.*

# Appendix. MSC Fisheries Standard Performance Indicators

For reference in relation to Section E. Project Outputs and Outcomes.

|  |  |  |
| --- | --- | --- |
| **Principle** | **Component** | **Performance Indicator** |
| 1 | Outcome | 1.1.1 Stock status |
| 1.1.2 Stock rebuilding |
| Management | 1.2.1 Harvest Strategy |
| 1.2.2 Harvest control rules and tools |
| 1.2.3 Information and monitoring |
| 1.2.4 Assessment of stock status |
| 2 | Primary species | 2.1.1 Outcome |
| 2.1.2 Management |
| 2.1.3 Information |
| Secondary species | 2.2.1 Outcome |
| 2.2.2 Management |
| 2.2.3 Information |
| ETP species | 2.3.1 Outcome |
| 2.3.2 Management |
| 2.3.3 Information |
| Habitats | 2.4.1 Outcome |
| 2.4.2 Management |
| 2.4.3 Information |
| Ecosystem | 2.5.1 Outcome |
| 2.5.2 Management |
| 2.5.3 Information |
| 3 | Governance and Policy | 3.1.1 Legal and customary framework |
| 3.1.2 Consultation, roles and responsibilities |
| 3.1.3 Long term objectives |
| Fishery specific management system | 3.2.1 Fishery specific objectives |
| 3.2.2 Decision making processes |
| 3.2.3 Compliance and enforcement |
| 3.2.4 Management performance evaluation |

1. For information on the Performance Indicators within the MSC Fisheries Standard, please refer to the Appendix at the end of this Application Form. [↑](#footnote-ref-2)