# Ocean Stewardship Fund – Recertification Assistance Fund (RAF) Application Form

All completed application forms to be sent by email to the Fund Administrator – OSF@msc.org

## **Personal details (fishery client group)**

|  |  |
| --- | --- |
| Contact name |  |
| Organisation |  |
| Postal address |  |
| Contact email |  |
| Contact telephone number |  |
| MSC Contact (if known) |  |
| Web addresses of all client group members |  |

## **Recertification details**

|  |  |
| --- | --- |
| Name of CAB completing the assessment |  |
| Does the CAB fee quote for the assessment cover more than one MSC fishery (*only one application per fishery is allowed for each eligible recertification. The application must encompass all members of the fishery client group for all Units of Certification in the MSC certified fishery*). The fishery client group is responsible for apportioning the RAF grant among its members. | **YES / NO** |
| Total value of CAB fee quote for the assessment, excluding surveillance costs (please identify amount and currency) – *remember to attach the fee quote and invoice to your application* |  |
| PCR publication date (i.e. publication of the re-certification decision) |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Name of Fishery being assessed under the CAB fee quote/ CAB fee invoice(s)  | Landing Weight tonnage. (tonnes) | Re-assessment (2nd, 3rd, etc) | Eligible for recertification investment support  Yes / No | Apportionment of total CAB assessment fee (excluding surveillance costs) | Recertification assistance requested (up to 75% of CAB fee if fishery is eligible, maximum £30,000 GBP per fishery) |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
|  | **Total CAB fee / Total recertification investment requested** |  |  |

|  |  |  |
| --- | --- | --- |
| Please describe methodology used to apportion total cost across multiple fisheries under the fee quote and why this is an appropriate methodology to use  |  | Note – if applicable, please submit any apportionment workings to support the recertification assistance application |

## **Supporting information**

Please attach to the application form the following additional documents:

* The CAB fee quote and CAB fee invoice for the assessment audit on which your claim for recertification assistance is based
* If applicable, submit workings to show how the CAB fee quote has been apportioned across multiple fisheries (if this is not clear from the CAB documentation).
* Bank Details Appendix (defining the account the recertification assistance should be remitted)

## **Dissemination of personal data**

Your application will be stored on MSC’s secure servers and internally reviewed to help us make a decision. If your application is successful, details concerning the grant, including the fishery’s name, may be made publicly available on the MSC’s website and other media outlets, e.g. annual report, a press release. You have the right to obtain from us a copy of the personal data that we hold for you, and to require us to correct errors in the personal data if it is inaccurate or incomplete. You also have the right at any time to require that we delete your personal data. To exercise these rights, or any other rights you may have under applicable laws, please contact us at OSF@msc.org. Your data will be processed in accordance with our [Privacy Policy](https://www.msc.org/docs/default-source/default-document-library/for-business/for-fishery-clients/ocean-stewardship-fund/msc-ocean-stewardship-fund---privacy-policy.pdf?sfvrsn=1cc60130_2)

[ ]  I agree to the use of my data as described in the OSF Privacy Policy

## **Declaration**

Please read and sign the following statement:

“**I certify that all the information provided in this application is true to the best of my knowledge. I understand that any misleading statements whether deliberate or accidental could make the application invalid. I confirm that I have read and understood the RAF Application Guidance. I recognise that the decision regarding the amount of award is made by the MSC, based on the rules set out in the RAF Application Guidance, and is final.**”

|  |  |
| --- | --- |
| Signature |  |
| Name printed in block capitals |  |
| Date |  |
| Signed on behalf of Fishery Client Group |  |

# APPENDIX

## **Grantee Bank Details**

|  |
| --- |
| NAME:(As on the bank account) |
| IBAN NUMBER (if available): |
| SWIFT/BIC NUMBER: |
| BANK ACCOUNT NUMBER (if no IBAN available): |
| ROUTING NUMBER (U.S.A.): |
| BANK NAME: |
| BANK ADDRESS: |
| FOR UK RECIPIENTS ONLY:Name:Sort code:Account number: |

**When completed, please send this form and any supporting documentation to:** **OSF@msc.org**