[Insert CAB logo] **Marine Stewardship Council fisheries assessments**

[CABs]

Principle 1 Stock

Early Application of Section SE Announcement

[Date]

*Instructions to CABs and assessment teams*

*This template details the information required from Conformity Assessment Bodies (CABs) when formally announcing the early application of Section SE.*

*The CABs shall also submit the following additional information to the MSC database alongside the Fishery Announcement:*

* *Indicative assessment timeline including one-off meeting*

*Please complete all unshaded fields. All notes and guidance indicated in italics, please delete and replace with your specific information where relevant.*

*Corporate Branding:*

*This template may be formatted to comply with the CABs corporate identity. The CABs shall ensure that content and structure follow the template.*

*Examples of appropriate amendments are:*

1. *A title page with the company logo(s);*
2. *A company header and footer used throughout the report;*
3. *Replacement of font styles;*
4. *Inclusion of contact details for the assessment team members in relation to consultation*
5. *Deletion of any sections that are not applicable;*
6. *Deletion of introductory text or instructions; and,*
7. *Addition of subheadings to improve clarity and readability.*

Marine Stewardship Council fishery announcement

This document announces that the *Principle 1 stock* is due to undergo the early application of Section SE against the Marine Stewardship Council (MSC) Standard v3.0 for sustainable fisheries.

The document provides you with contact information for the CABs that will be carrying out this *(re)*assessment, and information about how you may get involved in the assessment process.

Table 1: Early Application of Section SE announcement

|  |  |  |
| --- | --- | --- |
| **1** | **Principle 1 Stock** | |
|  | | |
| **2** | **Version details** | |
| **Document** | | **Version number** |
| MSC Fisheries Certification Process | | Version 3.0 |
| MSC Fisheries Standard | | Version 3.0 |
| Assessment tree | | Section SE |
| MSC General Certification Requirements | | Version 2.5 |
| MSC Fisheries Standard Toolbox | | Version 1.0 |
| **3** | **Statement that the Principle 1 stock is within scope** | |
| *A clear statement from the CAB(s) that the Principle 1 target stock undertaking early application of Section SE meets the scope requirements in the MSC Fisheries Standard v3.0 (Section 1), FCP v3.0 7.4, FCP v3.0 7.10.2.a, MSC Fisheries Standard Toolbox Tool D* | | |
| **4** | **Overlapping UoAs – Harmonisation** | |
| *If relevant, state here that there are overlapping UoAs for the target stock undertaking early application of Section SE and complete Appendix 4.* | | |
| **5** | **Majority agreement** | |
| *A statement that the majority of UoCs have agreed to undertake early application (MSC Fisheries Standard Toolbox D1.1.12). This could include inserting letter of correspondence in Appendix 2.* | | |
| **6** | **Name of proposed team leader(s)** | |
| *Provide the name of team leader(s) and areas for which they are responsible. Explain how they meet the competency criteria in Annex PC and confirm they have no conflicts of interest in relation to the fishery under assessment. The CABs shall include in Appendix 1 a summary of the CV of the proposed team leader(s).*  *FCP v3.0 7.10.2.c, MSC Fisheries Standard Toolbox D1.2.4* | | |
| **7** | **Name(s) of proposed team members** | |
| *Provide the names of team members and areas for which they are responsible. Explain how they meet the competency criteria in Annex PC and confirm that the assessors in question have no conflicts of interest in relation to the fishery under assessment. The CAB shall include in Appendix 1 summaries of the CVs of the proposed team members*  *FCP v3.0 7.10.2.c, Fisheries Standard Toolbox D1.2.4* | | |
| **8** | **Estimated timeline** | |
| *Include:*   * *Indicative date by which the CABs expect early application of Section SE to be completed* * *Projected dates for key reports*   *Note the CAB shall upload a separate timeline to the MSC database (FCP v3.0 7.11.1).* | | |
| **9** | **One-off meeting** | |
| *Include:*   * *Date(s) of one-off meeting* * *Location of one-off meeting, including if the meeting is remote.* * *Agenda* * *A statement inviting participants to meet with the assessment team either in person or remotely.*   *MSC Fisheries Standard Toolbox v1.0* | | |
| **10** | **Stakeholder participation in the fishery assessment** | |
| * *For details of how stakeholders can participate in this fishery assessment, provide a link to the MSC’s* [*‘Engage with a fishery assessment’*](https://www.msc.org/what-you-can-do/engage-with-a-fishery-assessment#:~:text=A%20fishery%20assessment%20begins%20when,technical%20papers%2C%20reports%20and%20data.) *webpage* * *Provide a link to the ‘MSC Template for Stakeholder Input into Fishery Assessments’* | | |

Submitted by:

Date:

Appendix 1: Assessment team – summaries of CVs

*The CAB shall insert summaries of CVs of team leader and team members.*

*References: FCP v3.0 7.10.2.c, MSC Fisheries Standard Toolbox D1.2.4*

Appendix 2: Majority agreement letter or correspondence

Appendix 3: Draft modified tree *-* Section SE

Appendix 4: Harmonisation – overlapping UoAs - delete if not applicable

*If relevant, the CAB shall identify overlapping UoAs that have the proposed Principle 1 target stock undergoing Early Application of Section SE in the table below.*

*Reference(s): FCP v3.0 Annex PB*

Table 2: Overlapping Units of Assessment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fishery name** | **Unit of Assessment** | **Certification status** | **Certification date** | **Performance indicators to harmonise** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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*The CAB shall delete the table below:*

Table 3: Template version control

|  |  |  |
| --- | --- | --- |
| Version | Date of publication | Description of amendment |
| 1.0 | 26 October 2022 | Release alongside Fisheries Certification Process v3.0 and Fisheries Standard v3.0. |

A controlled document list of MSC program documents is available on the MSC website (<https://www.msc.org/for-business/certification-bodies/supporting-documents>).

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