

Introduction

This policy sets out how the Marine Stewardship Council (MSC) collects, processes and stores your personal data when it is provided to the MSC as an applicant to the MSC Scholarship Research Program.

The MSC is head quartered at Marine House, 1-3 Snow Hill, London, EC1A 2DH. The MSC is a data controller of your personal data.

This policy affects your legal rights and obligations so please read it carefully. If you have any questions, please contact us via info@msc.org or call us on +4402072468900.

1. Personal data we collect

Personal information, such as contact information, address, telephone numbers and email addresses of all applicants and supervisors are submitted to the MSC via an application process administered by the MSC. This information is stored and processed by the MSC.

2. Why do we collect this information?

The MSC collects this information for several reasons: (1) to allow the MSC to evaluate the eligibility and suitability of scholarship applicants and projects; (2) to make publicly available the names of scholarship winners, by publishing such information in press releases and on the Scholarship Research Program page of the MSC website to recognise your achievement.

3. How do we use personal information collected from you?

When you submit an application for a scholarship, your application will be internally reviewed to help us make a decision. If your application for a scholarship is successful, your name and university may be made publicly available on the Scholarship Research Program page on the MSC website and other media outlets, e.g. a press release to recognise your achievement. If your application is unsuccessful, the MSC will not retain your information after we have informed you of the outcome of your application. The personal information of project supervisors is not published externally.

The MSC will not use this information for MSC marketing purposes.

4. Lawful processing of your personal data

MSC will use your data to satisfy our legitimate interests in the effective and lawful operation of our website and implementation of our programme. We may also use your personal data for our legitimate interests, including enforcing the terms of any other agreement between us and for regulatory, legal and auditing purposes.

5. Who do we share your data with?

MSC will never share or sell your personal information with any third party.

Under certain circumstances we may have to disclose your personal data under applicable laws and/or regulations, for example, to protect a third party's rights, property, or safety.

6. Where we hold and process your personal data

In general, all personal data held by the MSC is stored on servers in the EU. Some or all of your personal data may be stored outside of the European Union (the EU) for any reason, including for example, if our email server is located in a country outside the EU or if any of our service providers or their servers are based outside of the EU. We shall only transfer your personal data to organisations that have provided adequate safeguards in respect of your personal data.

7. Cookies

Please see the [MSC's privacy policy](#) for information on the use of cookies.

8. Security

We shall process your personal data in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures. All information you provide to us is stored on our secure servers.

9. Your rights

You have the right to obtain from us a copy of the personal data that we hold for you, and to require us to correct errors in the personal data if it is inaccurate or incomplete. You also have the right at any time to require that we delete your personal data. To exercise these rights, or any other rights you may have under applicable laws, please contact us at info@msc.org.

Please note, we reserve the right to charge an administrative fee if your request is manifestly unfounded or excessive.

If you have any complaints in relation to this policy or otherwise in relation to our processing of your personal data, you should contact the UK supervisory authority: the Information Commissioner, see www.ico.org.uk.

Our website may contain links to other sites of interest. Once you have used these links to leave our website, you should note that we do not have any control over that other site. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this policy. You should exercise caution and look at the privacy policy applicable to the site in question.

10. Retention

Data will be held for the duration of the application process, or until the MSC receives a request to remove an applicant's information. Unsuccessful applicant information will be removed after the completion of the application process. For successful applications, we shall retain your personal data only for as long as it is needed as outlined within section 2. In most circumstances this means no longer than 2 years.

11. General

If any provision of this policy is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision shall be construed, as nearly as possible, to reflect the intentions of the parties and all other provisions shall remain in full force and effect.

This policy shall be governed by and construed in accordance with the law of England and Wales, and you agree to submit to the exclusive jurisdiction of the

English Courts.

We may change the terms of this policy from time to time. You are responsible for regularly reviewing this policy so that you are aware of any changes to it. If you continue to use our website after the time we state the changes will take effect, you will have accepted the changes.