**MSC Notice of Complaint Form**

Per the [MSC Complaints Procedure](https://www.msc.org/docs/default-source/default-document-library/stakeholders/msc-complaints-procedure.pdf?sfvrsn=e0c23073_28), all complaints must be submitted to the Marine Stewardship Council (MSC) using this form.

**General**

So that we can process your complaint, please read the following information carefully:

* This form should be filled out in English (contact complaints@msc.org if you wish to request submission in another language).
* All fields with an asterisk (**\*)** must be completed.
* Complaints based on hearsay will not be accepted.
* Where multiple complaints are filed with the same underlying issue, these are considered as one dispute and will be processed together.
* All filed complaints must be accompanied by relevant evidence.

Send the completed form by:

* email: complaints@msc.org
* or post:Quality and Assurance Team

Marine Stewardship Council

Marine House
1 Snow Hill
London
EC1A 2DH
United Kingdom

**Your information**

|  |  |
| --- | --- |
| **Date of submission:** | **DD/MM/YYYY** |

|  |  |
| --- | --- |
| **First name\*:** |  |
| **Surname\*:** |  |

|  |  |
| --- | --- |
| **E-mail address\*:** |  |
| **Telephone number\*:** |  |
| **Mobile number:** |  |
| **Fax number:** |  |
| **Organisation** *(if applicable)* **\***: |  |
| **House number:** |  |
| **Street address** |  |
| **City and/or region:** |  |
| **Postal code:** |  |
| **City/Country:** |  |

|  |  |
| --- | --- |
| **List enclosed evidence:***(if applicable)*  | * *Title(s) of any document(s)*
* *Reason(s) for why enclosed documents are considered evidence.*

1. ……………………………………………………………………..2. ……………………………………………………………………..3. ……………………………………………………………………..4. ……………………………………………………………………..5. ……………………………………………………………………..*Add additional lines as needed.* |

**Your reason for the complaint\***

*Please enter the reason for your complaint in the field below.*

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